

	Document name:	<b>FSG Supplier Code of Conduct</b>		
	Process no.:	<b>BE-PO-01c</b>	Version:	<b>001</b>
	Process owner:	Director Trade Compliance (FSG)	Date:	20-05-2021
	Editor:	Margriet de Smaele	Page	1 of 2

## Fokker Services Group: Supplier Code of Conduct

### Introduction

As the Fokker Services Group, we always seek to operate to the highest ethical standards. We call this “**doing the right thing**” and we apply this principle to everything that we do.

As our supplier, you are integral to our success. We aim to develop and maintain strong relationships with our suppliers and in return, we expect our suppliers to do the right thing. This means that in addition to providing the highest quality products or services, it is essential that you also operate your business in a way that supports our commitment to the highest ethical standards.

To help you understand what we expect of you and your suppliers in practice, we have prepared this Supplier Code of Conduct that applies globally to all our suppliers. We require all our suppliers to comply with this policy, regardless of any conflicting local business practices or social customs.

If you have questions about this Supplier Code of Conduct or about what is expected of you as our supplier, please speak to your local contact at the Fokker Services Group.

### What Do We Expect From You?

<b>Ethical Standards</b>
<ul style="list-style-type: none"> <li>» Maintain high standards of integrity, honesty, professionalism and fair dealing.</li> <li>» Do not commit any act that may adversely impact the interests of the Fokker Services Group, our reputation or good standing.</li> <li>» Conduct your business in an open and ethical manner, with respect for human dignity and rights.</li> <li>» Always have high standards of social responsibility.</li> <li>» Respect the integrity of any information we provide to you and only use it for the purpose for which it is provided.</li> </ul>
<b>Bribery &amp; Corruption</b>
<ul style="list-style-type: none"> <li>» Do not engage in any practice that is, or might be perceived to be, corrupt or fraudulent.</li> <li>» Neither pay nor accept (nor tolerate anyone else paying or accepting) any bribes, ‘kickbacks’ or other similar payments or inducements.</li> <li>» Do not pay any ‘facilitation payments’ to facilitate or speed up official or governmental procedures.</li> </ul>
<b>Your Employees and Contractors</b>
<ul style="list-style-type: none"> <li>» Do not use child labor or any form of forced, bonded or involuntary labor.</li> <li>» Comply with all applicable labor laws, regulations and internationally accepted standards of workers’ rights.</li> </ul> <p>Within the laws, customs and practices of the countries in which you operate, do not unreasonably or unlawfully discriminate against any employee or worker, nor engage in actual or threatened physical abuse or discipline, sexual or other harassment, or verbal abuse or intimidation.</p>
<b>Our Employees and Contractors</b>
<ul style="list-style-type: none"> <li>» Avoid engaging with employees of the Fokker Services Group in a way that results in, or may be perceived to result in, an inappropriate conflict of interest for them.</li> <li>» Respect Fokker Services Group’s position on gifts and hospitality. We prefer that you do not give our employees gifts or gratuities. Our employees may be required to decline gifts, gratuities or offers of hospitality that may be perceived as a bribe or inducement. Our employees are never allowed to request gifts and you should never feel obliged to offer gifts or gratuities to our employees.</li> </ul>

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### Health Safety and Environment

- » Comply with all applicable health and safety laws and regulations. Provide a safe, clean and hygienic workplace for your employees and visitors (including employees of the Fokker Services Group).
- » When your employees are at the premises of one of the companies of the Fokker Services Group, ensure they operate and behave in an acceptable and safe manner, without presenting an undue risk to themselves, our employees or representatives, or others.
- » Properly identify and assess all hazards and risks associated with the use of your products or services and ensure that adequate safeguards and working practices are in place to reduce or eliminate them.
- » Conduct your business in a way that safeguards the natural environment. You will comply with all applicable environmental laws and regulations, obtain and comply with all necessary environmental permits and properly dispose of all hazardous and regulated substances

### Legal Compliance

- » Conduct your business in accordance with all laws and regulations of the countries in which you operate and to which you are subject, including but not limited to the following examples.
- » Comply with all applicable trade compliance regimes such as export, import, embargoes and sanctions.
- » Comply with all applicable anti-bribery and corruption legislation. You must never engage in any form of bribery or other corrupt practices on behalf of the Fokker Services Group.
- » Comply with all applicable anti-trust and competition laws. You must not fix prices or rig bids with your competitors, allocate customers or markets, or exchange current, recent or future pricing information with or between them.

### Observing this Policy

- » Have appropriate policies and procedures in place to enable you to fully comply with this policy. These need not be identical to this policy, but as a minimum, they must be consistent with its principles.
- » Provide the Fokker Services Group with any information it reasonably requests to demonstrate your compliance with this policy and certify your compliance with this policy on request.
- » Inform the Fokker Services Group if you become aware of any actual or potential breach of this policy, whether by you or any other person or company.

### What Can You Expect From Us?

We recognize that doing the right thing is a two-way process. We expect high ethical standards of you and your suppliers, and you can expect the same from us. Copies of the relevant Fokker Services Group Policies are available upon request. If you ever think that we may not be complying with our own policies, or are not doing the right thing, please tell us.

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