



## Internship HR Hoofddorp

### About Fokker Services

At Fokker Services, our drive revolves around one purpose: exceed reliability expectations to keep your aircraft where they belong, in the sky. As a Global Independent Aerospace Service Provider, we create tailored solutions for your maintenance of regional, commercial and military aircraft. We engineer, repair, upgrade, and deliver high-quality solutions, innovating in multiple areas to facilitate and support your competitive operations. Our services range from type certificate holder-related product support services to flight hour based component availability and repair programs, spare parts, engineering, modifications and documentation support. The unique combination of OEM (design) expertise and after-sales support services makes us an essential partner for the aerospace industry. We have a global presence, with facilities in Europe, Asia and the Americas.

### Working with us

What is the height of your ambition? Ours starts at roughly 30,000 feet and climbs from there. Few people know what it feels like to set their work in the sky. Others may have a hard time relating but your colleagues understand that when your work takes flight, so do you. Which is why our team leaders are driven to support the development of your maximum potential. Together, your work will mix renewal with innovation, reinvention and repair to create tailored solutions that soar. Your entrepreneurial spirit will be given the space to maneuver, working with a team that is open, transparent and engaged. With Fokker Services, every action you take has a meaningful impact on a clients' success. It is this total combination, and the strength of the relationships formed through a shared dedication, that keeps hardworking talent here for 20, 30 plus years. Time enough to reach the height of your ambition, and discover what lies beyond.

### The team

People & Culture is responsible for the entire employee lifecycle: from recruitment to onboarding and everything in between. Our team is located at 5 locations: Hoofddorp, Schiphol (Fokker Services), Woensdrecht (Fokker Techniek), Singapore and America and consists of 4 HR Consultants, 3 HR Business Partners, a HR Director and you!

Our ambition is to engage, enable and encourage our employees and leaders to successfully drive transformation. We do this together as a team with a project based approach.

### The internship

During the internship, you will support the team with their day-to-day activities and with the projects that are currently running. The internship will give you a broad perspective on all activities of our People & Culture department.

### Learning goals and tasks:

- take part in the Pre-Onboarding & Onboarding of new hires;
- support in the recruitment & selection process;
- assist with personnel mutations;
- support with operational tasks such as answering employees' questions and making contracts;
- identify opportunities for process improvement and operational excellence;
- work on employee experience projects such as onboarding and updating internal regulations.

We are also open to any of your initiatives, suggestions and ideas that you might have along the way.

**Your profile**

We are looking for a second or third year HBO Human Resources Management student who is fluent in both Dutch and English and has a pro-active work mentality. You are available for at least 32 hours a week and you are able to keep an overview on the various activities that you are doing. Because of your problem solving mindset and can do mentality no mountain is too high for you.

**How to apply**

Do you want to reach your full potential? You can apply by sending your CV and motivation letter to: Sandra Muijderman, Senior HR Consultant ([sandra.muijderman@fokkerservices.com](mailto:sandra.muijderman@fokkerservices.com)). You can also contact Sandra for any questions or more information.